

# Appointment Cancellation/No Show Policy

Thank you for trusting your medical care to Allergy & Asthma Associates of Southern California. When you schedule an appointment with our practice we set aside enough time to provide you with the highest quality care. Should you need to cancel or rescheduled an appointment please contact our office as soon as possible and no later than 24 hours prior to your scheduled appointment. This gives us time to schedule other patients who may be waiting for an appointment. Please see our Appointment Cancellation/No Show Policy below:

Effective September 1, 2022 any established patient who fails to show or cancels/reschedules an appointment and has not contacted our office with **at least 24 hours notice** will be considered a No Show and charged a \$75 fee.

As a courtesy, when time allows we make reminder calls for appointments. If you do not receive a reminder call or message, the above Policy will remain in effect.

We understand there may be times when an unforeseen emergency occurs and you may not be able to keep your scheduled appointment. If you should experience extenuating circumstances please contact our Office Manager, who may be able to waive the No Show fee. You may contact Allergy & Asthma Associates of Southern California 24 hours a day, 7 days a week at (949) 364-2900.

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Patient/Legal Guardian Name

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Patient/Legal Guardian Signature

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Date